

Superintendent  
Ken Kenworthy



# School District of Okeechobee County

863-462-5000

700 S.W. Second Avenue  
Okeechobee, Florida 34974

Fax 863-462-5151

Chairperson  
Jill Holcomb  
Vice Chairperson  
Dixie Ball  
Members  
Joe Arnold  
Malissa Morgan  
Amanda Riedel

**August 27, 2018**

Dear Parent and Guardian:

Teachers are occasionally placed in an instructional position for which they have not completed all the requirements to earn certification from the Florida Department of Education. Teachers, for example who move from another state may be listed as out-of-field until their records are reviewed by FLDOE or until they take a Florida certification exam. Teachers who are listed as out-of-field are required to work toward certification according to the Department of Education requirements.

All students in the classroom of a teacher who is out-of-field must be notified in writing. If your child is placed in the classroom of a teacher who is listed out-of-field on the school's website or in the school's newsletters, you have the right to request that your child be transferred to an in-field teacher's classroom who is teaching within the school and grade the student is currently enrolled in.

To make this request, the parent must write a letter addressed and delivered to the principal of the school stating their child's name and grade, the name of the out-of-field teacher and the subject area for which the teacher is out-of-field. In this letter, the parent shall request that their child be transferred to an in-field teacher's classroom in the same grade and school which the child is currently attending. The principal must respond within a reasonable period of time, not to exceed two weeks, if an in-field teacher for that course is employed by the school and if the transfer does not violate maximum class size according to Florida State Statutes and Constitution. The parent does not have the right to choose a specific teacher. If the request for the transfer is denied, for any reason, the school must notify the parent and specify the reasons for denial. (Florida Statute 1012.42)

The list of all out-of-field teachers is listed on the District's website and is updated as soon as teachers are hired and identified as out-of-field. The School District of Okeechobee County recruits and hires the best teachers possible and works to ensure that all teachers meet certification requirements for the subject they are teaching as quickly as possible.

Sincerely,

A handwritten signature in black ink, appearing to read "Randall Weigum".

**Randall Weigum**

Okeechobee Achievement Academy  
1000 Northwest 34th Street  
Okeechobee, FL 34972  
(863) 462-5125  
randall.weigum@okee.k12.fl.us

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Dear Parent and Guardian:

In an effort to ensure that effective and skilled teachers provide all students in the School District of Okeechobee County the highest quality education, we are continually working to make sure all teachers meet state certification or licensure requirements at the grade level and subject area in which the teacher is assigned.

Although the District makes every effort to hire teachers that meet these requirements, we would like to inform you that your child's teacher, Ms. Delagall, has not met all the state certification or licensure requirements for Exceptional Student Education in which she is assigned. Okeechobee Achievement Academy is currently working to meet this requirement, and the School District of Okeechobee County has full confidence in her ability to teach your child.

In addition, Okeechobee Achievement Academy is providing ongoing assistance to Ms. Delagall so that she continues to support student achievement in your child's school.

If you have any questions regarding Ms. Delagall's qualifications, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Weigum", is written over a large, stylized flourish.

**Randall Weigum**

Okeechobee Achievement Academy  
1000 Northwest 34th Street  
Okeechobee, FL 34972  
(863) 462-5125  
randall.weigum@okee.k12.fl.us

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Although the District makes every effort to hire teachers that meet these requirements, we would like to inform you that your child's teacher, Ms. Fuller, has not met all the state certification or licensure requirements for Pre-Kindergarten/Primary Education in which she is assigned. Okeechobee Achievement Academy is currently working to meet this requirement, and the School District of Okeechobee County has full confidence in her ability to teach your child.

In addition, Okeechobee Achievement Academy is providing ongoing assistance to Ms. Fuller so that she continues to support student achievement in your child's school.

If you have any questions regarding Ms. Fuller's qualifications, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Randall Weigum", is written over a large, stylized graphic element that resembles a signature or a large letter.

**Randall Weigum**

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Although the District makes every effort to hire teachers that meet these requirements, we would like to inform you that your child's teacher, Mr. Hamilton, has not met all the state certification or licensure requirements for Exceptional Student Education in which he is assigned. Okeechobee Achievement Academy is currently working to meet this requirement, and the School District of Okeechobee County has full confidence in his ability to teach your child.

In addition, Okeechobee Achievement Academy is providing ongoing assistance to Mr. Hamilton so that he continues to support student achievement in your child's school.

If you have any questions regarding Mr. Hamilton's qualifications, please feel free to contact me.

Sincerely,



**Randall Weigum**

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*Achieving Excellence: Putting Students First!*