

## PARENT NOTIFICATIONS

As required by Every Student Succeeds Act, the following information is to be shared annually with parents. The distribution of this document shall serve as a formal notification to parents regarding the following issues:

### Right to Request Information

Each parent of a student in a Title I school has the right to request information about the professional qualifications of the student's teacher(s) and any teacher assistants who serve the student. This information will be provided by the administrative office at the child's school upon request. This notice will also be provided by the school to all parents.

### Parent Notification Regarding Non-Highly Qualified Teachers

Every Student Succeeds Act (federal education law) requires the district to notify the parent when a teacher, who is not highly qualified, teaches your child for four consecutive weeks. If this occurs, your child's school will send home a letter giving you information regarding your child's teacher.

### Florida Department of Education Family & Community Outreach

The mission of the Bureau of Family and Community Outreach is to empower families and communities with resources and information needed to promote a high quality education for their children. The Bureau reaches out to serve Florida's diverse families and communities in a number of ways, including the Just for Parents online community.

We encourage you to participate in our online community and hope you will share this resource with your family and friends.

<http://www.fldoe.org/family/>



## Okeechobee Achievement Academy



2017-2018

## Okeechobee Achievement Academy Parent & Family Engagement Plan Summary

### Family Engagement Mission Statement

*"Okeechobee Achievement Academy is committed to providing our students a positive, stimulating, and safe learning environment that promotes the development of individual responsibility, acceptable social skills, and academic growth. Upon returning to their former schools, students will be able to make appropriate decisions and experience success in completing their education. We are committed to promote meaningful parental involvement not only in their students' academic lives but in their personal lives."*

For your convenience, the Parent & Family Engagement Plan is available in its entirety at the front office and on our website at:

<http://okeechobeeachievementacademy.sites.thedigitalbell.com/>

## Okeechobee Achievement Academy Parent & Family Engagement Plan Summary

In an effort to increase the academic achievement of students, all schools in the District that receive Title I, Part A funding must, involve parents and family members in jointly developing the district plan under section 1112 and developing support and improvement plans under section 1111(d). This plan outlines the steps that the school will take to involve parents in a meaningful way in the education of their child(ren). The plan outlines the various components of Family Engagement, including: (1) how the school will coordinate with other federal programs, (2) the various family engagement meetings it will hold, (3) how it will build the capacity for strong family engagement, and (4) how it will communicate with parents.



### Involving Parents

Okeechobee Achievement Academy will involve parents in the planning of ongoing Family Engagement Programs, workshops, and SAC meetings. Parents of students in multiple grade levels will be invited to participate in the planning. Parents will be involved in the review of the Title I programs through timely annual meetings and via communication between school and home by distributing the family engagement policy. Parents will be provided the opportunity to be involved in decisions regarding how family engagement funds can be used when organizing thematic educational activities. We will inform parents through an ongoing calendar, newsletter, or newspaper article when an activity (school wide writes, etc.) was funded by Family Engagement funds.

### Parent Meetings

Teachers, the principal, dean, and other support services personnel are able to meet with parents at various times throughout the school day. The school will offer flexible meeting times for parents in both the afternoon and the evening. If necessary, the principal and support personnel will meet with parents at home. Translation in the appropriate language will also be available to parents.

### Supporting Partnerships

Okeechobee Achievement Academy will build the capacity for strong parental involvement by providing access to parenting and counseling programs such as New Horizons of the Treasure Coast, Communities in Schools, Guiding Good Choices, Voluntary Pre-K Education Parent Orientation, and Voluntary Pre-K Education Literacy Night.

### Other Activities

Parent Resources will be provided by the Student Support Services personnel and classroom teachers throughout the school year. They will implement activities to encourage and support parents to participate in the education of their children.

### Professional Development for School Staff

The school will provide the following training in the area of Family Engagement to its staff:

- School Compact
- Parent-Teacher Communication through MTSS, Class Dojo, Edmentum, and ConnectEd
- Professional Learning Communities that address school based communication tools and data systems
- Guiding Good Choices Involvement Nights
- Behavior Tools and Intervention Strategies

### Communication

Okeechobee Achievement Academy will provide parents of participating children timely information about Title I Programs through an annual meeting in October, parent-teacher conferences as needed, newsletters, and district Title I fliers. The description of the curriculum at the school will be provided through letters explaining the results of academic assessments used to measure student progress and the proficiency levels students are expected to meet. Additionally, the school's website, telephone mass-communication system (ConnectEd), and quarterly newsletter will be used to keep parents informed about curriculum and assessment. Parents will have the opportunity for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children by participating in SAC and PTO, as well as by scheduling meetings with teachers and office staff. Parents will also have the opportunity to provide feedback to the District on the school wide program plan through the parent climate survey, which is administered at the end of the school year. Documentation will include sign-in sheets, meeting agendas/logs/ or minutes, climate survey, and copies of school newsletters.

### Full Participation in all School Activities

Okeechobee Achievement Academy will provide full opportunities for participation in family engagement activities. These opportunities will include participation in SAC and PTO as well as our monthly family engagement meetings. Translators will be used, when necessary, to increase the involvement of parents who do not speak English. Parents will be notified of meetings in appropriate home language through the school's website, backpack notifications, ConnectEd, student agenda, and the quarterly newsletters.

### Fall Family Engagement Event

**Title I Annual Review Meeting**  
**October 18, 2017**